

**Lions of Virginia District 24E
Cabinet Meeting - Official Minutes
August 4, 2013**

Kirk Sampson, District Governor

District Governor Kirk Sampson called the meeting to order at 2:30 p.m. and welcomed all cabinet members. Lion PDG Dallas Scott led the pledge to the flag and Lion IPDG Nelson Leftwich gave the invocation.

The minutes of the last cabinet meeting of May 19, 2013, were approved as submitted in May.

Lion 1st VDG Jim Newman gave the **Treasurer's Report**. Copies of the end of year report for 2012-2013 Lions year were given to cabinet members. Lion Jim noted there is \$44,988.80 in the checking account which is about \$18,000 less than we started the year. The discretionary fund was used to send \$1,000 to LCI when the tornados hit Oklahoma. All monies from clubs have been forwarded to other agencies. Lions Quest funds of \$9,870.71 were exhausted since no new monies came in. In the Liddle Eyeglass account we spent out \$2,000 more than we took in. We spent \$1,500 from the Liddle Diabetes account for the Juvenile Diabetes Walk which left \$1,000. We spent about \$2,500 more in Bland than we took in. That was due to the donation to sponsor a first place prize. We spent about \$1,800 more on District Hearing Conservation than we took in. Question was raised to Lion Dallas, Bland Chair, about the donation for a first place award in the Bland Music Contest. Lion Dallas advised that it would be presented at the 2014 State Bland Contest. Lion Nelson moved the Treasurer's Report be accepted as presented and Lion Tammie Brightwell seconded the motion. The motion was approved.

Old Business

Lion IPDG Nelson passed out his Lion's Script Pin to Lions Joe Wade and Marty Alford.

New Business

Lion Governor Kirk presented Lion International President Barry Palmer's video message for the cabinet's viewing.

The **2013-2014 Directories** were handed out. Lion Dallas was thanked for his hard work putting them together. His company was thanked for publishing them with no charge.

Gov. Kirk gave a review of the **DG Team Meeting** which was held on July 14th. He informed the cabinet that this team is composed of the two VDGs, the GMT and GLT, the Cabinet Treasurer, the Cabinet Secretary and he is adding the Zone Chairs to the team. He noted the position of Zone Chair is the most important position in the whole organization. Gov. Kirk handed out copies of the plan for the year (which Cabinet Members should add as an addendum to these minutes). It is a summary of the things discussed at the Team Meeting. Noting that things have to change, Gov. Kirk encouraged clubs to find a new approach to the way of doing things. He introduced his "Top 6 Club Award" which will be presented to two clubs in each group size. Membership and Activity reports (including service projects, service hours, contributions, fund raisers, etc.) must be turned in on time. Copies go to the governor, vice governors, and zone chairs.

Gov. Kirk handed out a **District Worksheet** which listed each club; which VDG was assigned that club; approximate membership of club; which category (by club size) the club is in for the Top 6 Award; the new member quota for the club; and the number of LOVF tickets we want the club to sell this year. Zone Chairs will give LOVF ticket books to their clubs.

The governor pointed out his visitation schedule in the back of the directory. He encouraged Zone Chairs to attend the **Region Lions Leadership Institute** if they have not already done so.

Gov. Kirk is asking the **GLT and GMT Chairs** to be more involved. He wants them to visit every club that had a loss in membership last year. He suggests they add additional members to their team (at least one in each region).

The cabinet was reminded that clubs should not send any funds designated to Camp 2 Sweet. Contributions should be marked for Diabetes Awareness. Carilion has enough grant money for campers for the next two years. Gov. Kirk also made the cabinet aware that the Hearing Foundation needs the clubs' financial help (not the Old Dominion Eye Bank). He also wants the clubs to be notified that we would like them to send at least \$100.00 to the Charity designated for Special Needs so when something comes up we will have the money needed and not have to go back to each club. It was also mentioned that checks should be made to LAMP (not RAM) so monies can be used in any manner needed. Lion 2nd VDG Lowell Skelton encouraged the clubs in the areas of Franklin County, Bedford County, Roanoke City, Roanoke County and

Giles County to make contributions to Lions Quest to support efforts to put the Quest program in the elementary schools in those areas.

The **2013-2014 Budget** was presented by 1st VDG Jim. Copies were handed out. A correction was made in the number of zone chairs. Adjustment was made to keep the budget in balance. Fifty dollars was moved from the zone chair expense (making it \$300) to the miscellaneous expense (making it \$550). A motion was made by Lion Dallas, seconded by Lion Lowell to accept the budget as corrected. The motion passed.

Gov. Kirk expressed his desire to buy a **District Banner** for our district. It would be like a club banner with District 24-E, the Lions emblem, and “We Serve” on it. It could be used at Fall Conference, State Convention, Parades, etc. The banner would cost about \$200.00. A motion was made by Lion Nelson, seconded by Lion Charlie Herbert and was passed.

The governor pointed out the Eyeglass Recycling Center does not have adequate **audio visual equipment** for meetings. Lion Marian Bullard offered a DVD player. He suggested someone look into what is needed. Lion Tammie was appointed and asked to report at the next cabinet meeting. Gov. Kirk suggested if a donation is made in honor of him at the end of his year as governor– as is customary – that it be given for AV equipment for the Eyeglass Recycling Center.

Gov. Kirk asked if any committee chairs or other cabinet members had anything to report. The following made comments:

Fall Conference is October 18 and 19, 2013, at the Holiday Inn Valley View. Lion Tammie announced International Director Stacy Jones will be our guest. She reported that the governor would like the entire cabinet to participate by helping with registration, 50/50, etc. To save on costs, registration can be done by email if possible. Gov. Kirk has chosen the theme “Shine On Harvest Moon.” He would like something different on Friday night rather than an auction.

Moneta and Smith Mt. Lake Lions Clubs were congratulated for winning first and second place in the state scrapbook contest at the State Convention.

Review of Financial Records – Lion Jim is looking for someone to review our records for the 2012-2013 year. Any club member who has an accounting background and willing to give 3 – 4 hours can contact him with their help.

Pin Traders – Lion Jim reported the 2014 pins are in and selling at \$2.00 each.

Approval of who can vote on Cabinet issues – Lion Nelson reminded members that International's regulations say committee members are not eligible to vote on matters coming before district cabinets. As a district we can vote to change that to include all cabinet members. Lion Nelson made the motion which was seconded by Lion Robert Foutz. At this point, only the members approved by International Constitution and By-Laws voted. The motion was voted on and passed. Thus, at future meetings, all cabinet members may vote on matters coming up at meetings.

USA/Canada Forum – Lion PDG J.D. Arnold reminded the cabinet of the upcoming forum in Overland Park, Kansas. He has been asked by Patty Hall to be a moderator for the Treasurer's School. The 2014 International Convention will be held in Toronto, Canada.

Lions International database – It was noted that zone chairs will be entered into the database so they can look into the activities of their clubs.

LCIF Foundation – Lion Dallas reported that District 24E gave the largest increase in donations in the state. An increase of 125% was given which amounted to donations of \$22,666.00.

Regional Lions Institute – Lion Dallas noted the institute will be held at the Holiday Inn Valley View on September 13 – 15th. The \$125.00 cost covers two nights, meals and the sessions.

Lions Quest – Lion Peggy Smith reported that the school counselors of Franklin and Bedford Counties were treated to a luncheon and asked for suggestions on improvements to the Quest program. One suggestion was to update the material and incorporate technology into the program. This information has been passed on to Lions International and Quest. Lion Peggy has been in contact with Michelle Anderson the coordinator of Lions Quest at LCI to let her know about our preparing our Core 4 grant request. She will critique our plan to be sure we have included everything we need. That plan went in last week. The grant will allow us to expand into Roanoke City, Roanoke County, and Giles County. All three superintendents are in favor of having the Quest program in their systems. Roanoke City has submitted their letter of approval and Giles County's will

be coming soon. We are waiting on the letter of approval from Roanoke County.

Lion Peggy Smith, Chair of the Lions Quest Committee, made the following motion:

District 24-E Cabinet formally approve the expansion of the Lions Quest Program from Bedford County and Franklin County School Districts into the City of Roanoke, Roanoke County and Giles County School Districts. District 24-E Cabinet also approves the submission of a Lions Quest Core 4 Grant Proposal for \$25,000.00, with matching funds of \$12,500.00 provided by District 24-E to fund this Lions Quest Expansion Project.

This motion which was made by Lion Peggy Smith was seconded by Lion IPDG Nelson Leftwich. The motion was voted on and passed unanimously.

In support of the Core 4 Grant Proposal and providing matching funds, Lion Lowell Skelton made the following motion which was seconded by Lion Charlie Herbert:

Request that District 24-E Cabinet approve the transfer of \$3,498.87 from District funds to District 24-E Charity Inc. Lions Quest-General Fund to fully fund the \$12,500.00 matching fund requirement for the Lions Quest Core 4 Grant Proposal. Recommend that these funds be transferred from the District Youth Fund.

This motion was voted on and passed unanimously.

District Newsletter – Lion Noel Cosby announced that items for the newsletter should be submitted by August 31st and publication will be September 9th.

Information Technology – Lion Carl Stump reported he had updated the website and posted all information he has received. He has paid the fee for the website which is \$139.50. After discussion it was decided the expense should be paid by the district treasurer.

Charity Board Meeting – Lion Charlie Herbert announced the meeting would take place immediately following the close of the cabinet meeting.

LOVF – Lion Don Rhinehart offered to give programs to clubs and would like to give more to clubs in the western part of the district.

Sight Conservation – Lion Tammie Brightwell informed the cabinet that we now have 6 SPOT machines in the district. The schedule is filling up for the Fall. Any clubs that have not been trained should get in touch with her. Dublin club now has their own unit.

Service Dogs – Lion Ralph Long reported the new name of his committee is Service Dogs. He has received information about Canine Companions. He will be happy to give programs for clubs. He has a video to show.

Hearing Conservation – Lion Robert Foutz requested that used hearing aids be brought to the Eyeglass Recycling Center and he will get them to the Roanoke Valley Speech & Hearing Center.

Lion Lowell Skelton, 2nd VDG – Lion Lowell is excited about working with the clubs in Region II and with the Quest program.

Lion Jim Newman, 1st VDG – Lion Jim is looking forward to visiting the clubs in the district. He visited most of the clubs in Region II last year.

Governor Kirk Sampson – Lion Kirk asked for suggestions for the sessions at the Fall Conference. Club officers need training. It was noted there would be an officers school and not separate sessions for each officer. State Achievement Award requires each officer attend a session every year. For his closing comments, Governor Kirk read an article entitled, "Recipe for Kindness."

The next meeting will be November 10, 2013 at the Eyeglass Recycling Center.

There was no more business. Governor Kirk adjourned the meeting at 4:10 p.m.

Respectfully submitted,

Clark E. Vandergrift, PCC
Cabinet Secretary